

AMERICAN ARBITRATION ASSOCIATION

Notice of Hearing

In the Matter of the Arbitration between

Re: 01-15-0002-4071

Police Officer John Metcalf Jr.
and
City of Killeen

Grievances: Discipline of Police Officer John Metcalf, Jr.

Case Manager: Mary Jara

PLEASE TAKE NOTICE that a hearing in the above-entitled Arbitration will be held through the American Arbitration Association, as follows:

Place: City of Killeen
Killeen Police Department
Community Room
3304 Community Boulevard
Killeen, Texas 76542

Date: May 1, 2015

Time: 09:00 AM

Before: Michael B. McReynolds

Please attend promptly with your witnesses and be prepared to present your proofs.

NOTICE: The arbitrator has arranged his/her schedule and reserved the above dates based on the advice of the parties. Therefore, every effort should be made to appear on the dates scheduled. In the event that unforeseen circumstances make it impossible to attend the hearings as scheduled, a party requesting a postponement should obtain the agreement of the other party. If there is no mutual agreement, the arbitrators will make a determination. All requests for postponements must be communicated to the case manager (not the arbitrator). There should be no communication between the parties and the neutral arbitrator other than at oral hearings. Postponements are subject to a fee assessment, as set forth in the Rules. In some instances, postponements are subject to cancellation fees by the arbitrator.

I certify that the above notice was posted on the bulletin board at Killeen City Hall, Civil Service Commission Office, Killeen Police Department, Killeen Fire Department, Killeen Libraries, and posted to the City of Killeen website by 5:00 p.m. on Monday, April 27, 2015.



Lillian Ann Farris
Director of Civil Service